

## East Lothian Countryside Volunteers

SC044495



Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	Day	Month	Year		Day	Month	Year
	01	January	2018		31	December	2018

## Section A Statement of receipts and payments

	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total funds current period	Total funds last period
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
<b>A1 Receipts</b>						
Donations					-	-
Legacies					-	-
Grants	10,000				10,000	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	75				250	250
					-	-
<b>A1 Sub total</b>	<b>10,075</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,075</b>	<b>250</b>
<b>A2 Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>A2 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,075</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,075</b>	<b>250</b>
<b>A3 Payments</b>						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	9,897				9,897	115
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other					-	-
					-	-
<b>A3 Sub total</b>	<b>9,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,897</b>	<b>115</b>
<b>A4 Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>A4 Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,897</b>	<b>115</b>
<b>Net receipts / (payments)</b>	<b>178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>178</b>	<b>135</b>
<b>A5 Transfers to / (from) funds</b>						
					-	
<b>Surplus / (deficit) for year</b>	<b>178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>178</b>	<b>135</b>

## Section B Statement of balances

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
B1 Cash funds	Cash and bank balances at start of year	2,304	-			2,304	2,169
	Surplus / (deficit) shown on receipts and payments account	178	-			178	135
						-	
						-	
	Cash and bank balances at end of year	2,482	-	-	-	2,482	2,304
	(Agree balances with receipts and payments account(s))	0	-	-	-	0	-

Categories	Details	Fund to which asset belongs	Market valuation to nearest £	Last year to nearest £
B2 Investments			-	-
		Total	-	-

Categories	Details	Fund to which asset belongs	Cost (if available) to nearest £	Current value (if available) to nearest £	Last year to nearest £
B3 Other assets	Miscellaneous hand tools	Path Wardens		900	750
		Total	-	900	750

Categories	Details	Fund to which liability relates	Amount due to nearest £	Last year to nearest £
B4 Liabilities			-	-
		Total	-	-

Categories	Details	Fund to which liability relates	Amount due (estimate) to nearest £	Last year to nearest £
B5 Contingent liabilities			0	0
		Total	-	-

Signed by one or two trustees  
on behalf of all the trustees

Signature

Print Name

Date of  
approval

		David Oldham, Chairperson	04 July 2019
		Dick Gill, Treasurer	04 July 2019

## Section C Notes to the Accounts

### C1 Nature and purpose of funds *(may be stated on analysis of funds worksheets)*

See analysis of funds worksheet (page 5)

### C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Nil			0
Total			-

### C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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### C3b Trustee remuneration - details

Authority under which paid	£

### C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	X
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### C4b Trustee expenses - details

	Number of trustees	£

### C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

### C6 Other information

Full details of our activities can be found on our website [www.elcv.org.uk](http://www.elcv.org.uk)

## East Lothian Countryside Volunteers

SC044495

## Additional analysis (1)

## Analysis of receipts and payments

## 1 Donations

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
	-	-	-	-	-	-
					-	-
					-	-
					-	-
<b>Total</b>	-	-	-	-	-	-
	-	-	-	-	-	-

## 2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
From East Lothian Council for A6137 path	9,000	-	9,000	-
From Butterfly Conservation Scotland for Grayling project	1,000		1,000	-
			-	-
			-	-
<b>Total</b>	10,000	-	10,000	-
	-	-	-	-

## 3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Community Path Warden Group of year prize		-			-	250
Miscellaneous income	75				75	
					-	
					-	
					-	
					-	
					-	
<b>Total</b>	75	-	-	-	75	250
	-	-	-	-	reference error	-

## 4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Hire of hall for volunteer social event		-	-	-	-	40
Hire of hall and refreshment costs for AGM					-	75
Contractor costs - A6137 landscaping	5,100				5,100	
Contractor costs - A6137 fencing	2,759				2,759	
Contractor costs - A6137 tools	1,039				1,039	
Contractor costs - Graylings landscaping	1,000				1,000	
					-	
					-	
					-	
<b>Total</b>	9,897	-	-	-	9,897	115
	-	-	-	-	-	-

## Additional analysis (2)

### 5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below  ELCV General Fund	Unrestricted fund 2 - enter name of fund below  Path Wardens	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
<b>Receipts</b>						
Donations					-	111
Legacies					-	
Grants	10,000				10,000	375
Receipts from fundraising activities					-	
Gross trading receipts					-	
buildings					-	
Rents from land & buildings					-	
Gross receipts from other charitable activities	75				75	
<b>Sub total</b>	<b>10,075</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,075</b>	<b>486</b>
<b>Receipts from asset &amp; investment sales</b>						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>10,075</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,075</b>	<b>486</b>
<b>Payments</b>						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	9,897				9,897.39	
Grants and donations					-	
Governance costs:					-	
Audit / independent examination					-	
Preparation of annual accounts					-	
Legal costs					-	
Other					-	
<b>Sub total</b>	<b>9,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,897</b>	<b>-</b>
<b>Payments relating to asset and investment movements</b>						
Purchases of fixed assets					-	
Purchase of investments					-	
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>9,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>9,897</b>	<b>-</b>
<b>Net receipts / (payments)</b>	<b>178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>178</b>	<b>486</b>
<b>Transfers to / (from) funds</b>					-	
<b>Surplus / (deficit) for year</b>	<b>178</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>178</b>	<b>486</b>

#### Nature and purpose of funds


The ELCV General Fund is the money available to ELCV to fulfil our mission to support, promote and expand the contribution of our volunteers in protecting and enhancing the East Lothian countryside.

The Path Wardens fund is money received during our previous existence as a charity exclusively concerned with Path Warden activities. This Fund is therefore reserved by the Trustees to be spent on similar activities in the future.

At the end of the reporting period 31 December 2018 the balance on the General Fund had increased by £178 to a total of £313 and the balance on the Path Wardens Fund was unchanged at £2,169.



Independent examiner's report on the accounts							
Report to the trustees/ members of	East Lothian Countryside Volunteers						
Registered charity number	SC044495						
On the accounts of the charity for the period	Day	Month	Year	to	Day	Month	Year
	1	January	2018		31	December	2018
Set out on pages	1 to 5					(remember to include the page numbers of additional sheets)	

<b>Respective responsibilities of trustees and examiner</b>	The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) 2005 Act and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.	
<b>Basis of independent examiner's statement</b>	My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the accounts.	
<b>Independent examiner's statement</b>	<p>In the course of my examination, no matter has come to my attention</p> <ol style="list-style-type: none"> <li>which gives me reasonable cause to believe that in any material respect the requirements: <ul style="list-style-type: none"> <li>to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and</li> <li>to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations</li> </ul> have not been met, or</li> <li>to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.</li> </ol>	
<b>Signed:</b>		<b>Date:</b> 27 July 2019
<b>Name:</b>	Wendy Garrod	
<b>Relevant professional qualification(s) or body (if any):</b>	Association of Accounting Technicians (10239105)	
<b>Address:</b>	33 Walden Terrace, Gifford, East Lothian, EH41 4QP	

## APPENDIX 1

# OSCr

Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1	January	2018	To	31	December	2018

### Reference and administration details

Charity name  
Other names charity is known by  
Registered charity number  
Charity's principal address

East Lothian Countryside Volunteers
<b>SC044495</b>
7 Gosford Road
Port Seton
East Lothian
Postcode EH32 0HE

### Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Dave Oldham	Chair		
2	Kate Odling	Secretary		
3	Dick Gill	Treasurer		
4	John Laws			
5	Dave Quarendon			
6	Jane Campbell			
7	Colin Ballantyne			
8	Mike Sharp			
9	Peter Wells			
10	Anne Pearson			
11	Abbie Marland			
12	Katty Baird			
13				
14				
15				
16				
17				
18				
19				
20				

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Incorporated body within SCIO (Scottish Charitable Incorporated Organisation)

Trustee recruitment and appointment

Trustees are recruited on a voluntary basis from amongst the wider pool of countryside volunteers (who carry out practical maintenance tasks, which form the basis for the group's creation).

## Objectives and activities

Charitable purposes

Our mission is to support, promote and expand the contribution of our volunteers in protecting and enhancing the East Lothian countryside, its wildlife, heritage and accessibility for the wellbeing of our communities and all the people of East Lothian.

Summary of the main activities in relation to these objects

We support and promote a wide range of nature conservation activities including the work of nine volunteer groups. Volunteer activities we supported in the year included: litter picking, removing invasive plant species, maintaining core paths and improving local accessibility, planting trees and hedges, surveying vulnerable plant and animal species and looking after grazing animals that are helping towards bringing more flowering plants to our grasslands.



## APPENDIX 1

### Achievements and performance

#### Summary of the main achievements of the charity during the financial period

##### Trustees and membership

At December 2018 the charity had 103 registered volunteer members.

The Trustees had five meetings during the year and the AGM was held in December 2018. The AGM was attended by the Trustees and forty volunteers were present as well. The Trustees stood down and then they were nominated and seconded to take up their positions. The office bearers Secretary, Treasurer and Chair were all re-elected.

We have a [website](#) and [Facebook site](#) to publicise and promote our work. They illustrate the wide range of conservation activities we undertook in 2018 conjunction with the Countryside Ranger service of East Lothian Council.

##### Projects and funding

Over the year, as in previous years, volunteers contributed thousands of hours of countryside conservation and maintenance work through the established network of local groups that work in partnership with the East Lothian Council ranger service. An indication of the diverse range of these activities can be found at our website [www.elcv.org.uk/tasks/](http://www.elcv.org.uk/tasks/).

In addition to this continuing core work we obtained and applied external funding for two specific conservation projects.

In March and April 2018 we secured £9,000 grant from East Lothian Council area partnership funding for major improvements to the footpath alongside the A6137 running North-South between Haddington outskirts and Alderston Mains. Funding provided for renovation of the pathway, installation of new fencing and sundry tools and equipment for the project.

In May 2018 we secured £1,000 grant funding from Butterfly Conservation Scotland. This was of vital assistance to an ongoing project to relocate a colony of Grayling butterflies from the soon-to-be-redeveloped former opencast mine at Blindwells near Tranent to a newly created and sustainable site at Levenhall Links. The Grayling is a species of high conservation concern and the successfully relocated colony is one of only two Grayling colonies in East Lothian. The grant paid for essential landscaping at the receptor site.

The Trustees sought to progress two other major projects during the year. The first was the Volunteer Hub for Aberlady Local Nature Reserve. A sub group was established to lead on this to prepare a proposal for discussion with the East Lothian Planning Department, landowners and potential funders. There was strong support for the project, with funding offers of ~ £3500 achieved in the year (and planning permission obtained in 2019). But we have so far been unable to secure the balance of £15,000 required to fully fund the project.

The second project is to seek the eradication of three invasive plants in the River Tyne catchment. The priority is to first tackle Giant Hogweed because of its risk to the public who can be burnt by the plants sap if they are exposed to UV. There is also a desire to eradicate Japanese Knotweed and Himalayan Balsam in due course. Volunteers joined forces with the 70 land managers who agreed to spray the Giant Hogweed in the in the Spring/Summer of 2019. The volunteers' main role is to survey and report to the coordinator of the land managers who will then go out to spray.

##### Other developments

Friends of the River Tyne is a charitable group that has been concerned with flooding in Haddington and was also looking after the River Tyne in Haddington. They have now focussed their work on the River Tyne and have decided to come under the ELCV umbrella.

## Financial review

### Brief statement of the charity's policy on reserves

The charity has a small surplus £2,842 at the year-end, of which we accumulated £2,163 during our previous existence as a charity exclusively concerned with Path Warden activities. Accordingly £2,163 is reserved by the Trustees to be spent on similar activities in the future.

As the charity grows its assets may expand, in which case the trustees will agree the level of reserves that are sufficient to hold in order meet any outstanding payments or as money set aside to fund specific future needs and contingencies.

### Details of any deficit

None

### Donated facilities and services (if any)

None

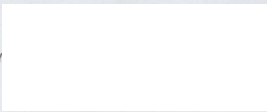
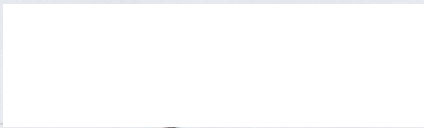
## APPENDIX 1

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Dave Oldham	Dick Gill
Position (e.g. Chair)	Chair	Treasurer
Date	2 August 2019	2 August 2019