

# ELCV Trustees Meeting

2 pm, December 18th, 2017  
Council Chambers, Town House, Haddington

**Present;** Dave Oldham (Chair), Kate Odling, Dave Quarenden, Peter Wells, Mike Sharp, Jane Campbell, John Laws, Colin Ballantyne, Katty Baird, Abbie Marland, Dick Gill

**In Attendance;** Duncan Priddle, David Wild, Thomas Bower

Agenda		Action
1	Apologies; Anne Pearson, John Harrison	
2	The minutes of the previous meeting were accepted as accurate.	
3	STRiVE have a <b>Volunteer Friendly Award</b> for Charities who can show that they have attained the required criteria. The award is free & will enhance any grant submission. A portfolio of evidence needs to be collated for proof. Re-visit in 6 months for a volunteer to undertake	KO (agenda 6mo)
4	<b>Recruiting Volunteers to ELCV;</b> The joining forms for ELC and ELCV to be combined. Sensitive information to be redacted before ELCV receive Duncan will continue to do inductions. All enquiries to be directed to Duncan.	
5	<b>OSCR;</b> An annual report & accounts to be submitted to OSCR so that they may be accessed through a link on the OSCR website. This information will also be published on our web-site.	
6	<b>Bank changes;</b> The account name has been changed from ELPW to ELCV. The proposal to change the mandate (authorised signatories) was agreed & the appropriate forms completed. 2 signatures are required for each cheque	DG DO KO
7.1	<b>ELCV Website;</b> ELCV.org.uk has been registered. There are associated e-mail addresses. The ELCV Facebook pages will be embedded for access. Everyone is encouraged to visit the website & to upload items of interest to Facebook	
7.2	<b>Aberlady Hub;</b> The Heritage Lottery Fund (HLF) have given positive feedback to our outline grant proposal if certain elements are addressed. The volunteer pool needs to be broadened. ELC has contact information for local disability/health groups that may be interested. The Children's Panel may be interested in occasional access as their arrangement with Pishwanton has finished. The Junior Rangers could be interested in opportunities during the summer holidays. All groups would bring key workers where appropriate. Levenhall is already used for small group work. Nick to be consulted.	DP AM KO
7.3	<b>Athelstaneford to River Tyne path;</b> still no response from the tenant farmer. The path wardens group will decide how to move this forward and report	JC DO
8	<b>Inspiring Volunteer Awards 2017 from STRiVE</b> were awarded to Abbie Marland; 2 <sup>nd</sup> place; Environment & Education David Oldham; nominated for the Outstanding Trustee of the Year & a certificate awarded for his excellent contributions	DQ

9	<b>Date of next meeting;</b> Thursday 8 <sup>th</sup> Feb at 2pm in the Fletcher Room, Haddington Town House	
10	<b>AOB</b>	
10.1	<b>Quiz night expenses;</b> Thomas was reimbursed from the ELCV/ELPW account.	
10.2	<b>Social Calendar;</b> Kate O to help Thomas organise ~4 activities for the year. Other Trustees/ELC staff may be asked to assist them.	TB KO
10.3	<b>Invasive Species Control Group;</b> feasibility of this new project to be explored. 2 main aims; Increase awareness through education. Monitoring/Controlling the invasive species	DW KB