

ELVPW & ELCV EGM

Inaugural ELCV Trustees Meeting

September 27, 2017 in the Town House, Haddington

Present; Dave Oldham (Chair), Kate Odling, Dave Quarenden, Peter Wells, Mike Sharp, Jane Campbell, John Laws, Colin Ballantyne, Katty Baird, Abbie Marland, Dick Gill

In Attendance; Duncan Priddle, John Harrison, David Wild

Apologies; Anne Pearson

Agenda					Action
1	All ELVPW Trustees agreed to step down.				
2	All ELCV Candidate Trustees agreed to serve on the Board of Trustees.				
3	All volunteer groups represented				
4	OFFICE BEARERS				
5	Office	Nominee	Proposed	Seconded	
	Chair	Dave Oldham	Dave Quarenden	Peter Wells	
	Treasurer	Dick Gill	Dave Oldham	Katty Baird	
	Secretary	Kate Odling	Dave Oldham	Abbie Marland	
	Membership Secretary	John Laws	Dave Quarenden	Dick Gill	
	IT Manager	Dave Quarenden	Dave Oldham	Kate Odling	
	Non- office bearers such as sub group leaders will be appointed in due course				
6	ELC Countryside team attending; Duncan Priddle, John Harrison, David Wild				
7	Non Trustee Positions Social convenor; Thomas Bower was proposed (Kate Odling) & seconded (Katty Baird). Training Co-ordinator; Katty Baird was proposed (Dave Q) & seconded (Dave O). An information sheet on the basic responsibilities for Trustees is attached (Charity Governance Code).				PW, KO
8	Promoting ELCV to Volunteers Volly Jolly; Poster for event explains role of ELCV. BBF; Article explaining ELCV role & how to become a member				DO, DG, KB
9	4 meetings/year. Basic provision – more if needed FIRST meeting; Tuesday 31 st October, 2017 at 2 pm at the Town House, Haddington				KO
10	Fundraising for Business Plan Projects; carried over to next meeting				
11	Awareness Raising & Promotion;				

	<p>Agenda item 1st meeting.</p> <p>Website Plan for each volunteer group to have a leader with access to post information, photos etc.</p> <p>Facebook Plan a Facebook Group (closed to members of the group) so that anyone can post information, photos etc</p>	<p>KO</p> <p>DQ</p>
12	<p>AOB</p> <p>Membership. Becoming a member must be a positive action. All volunteers to be encouraged to become members by e-mailing John Laws. Gives ELCV a strong position for fund raising. Only members can vote at AGM.</p>	<p>JL</p>